

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor	<u>18 Reasons</u>	Division/Section	<u>DPH/CHEP</u>
		Exec. Administrator	<u>Tomás Aragón, MD</u>
Address	<u>3674 28<sup>th</sup> Street</u>	DPH Administrator	<u>Tracey Packer</u>
	<u>San Francisco, CA 94110</u>	Program Administrator	<u>Patricia Erwin</u> Phone <u>628-206-7629</u>
Contact	<u>Sarah Nelson, Executive Director</u>	Contract Analyst	<u>Nora Macias</u> Phone <u>415-554-2684</u>

Request for approval of a new contract with the 18 Reasons, in the amount of \$1,163,472, which includes a 12% contingency, to provide services to address chronic disease prevention through Policy, Systems, Environment (PSE) level change projects related to sugary drink consumption and health equity, for the period July 1, 2020 through June 30 2023 (3 years).

Sole Owner   
  Non-Profit   
  DBE   
  RFQ- Number: 26-2019   
 Date: 11/21/2019  
 New   
  Renewal   
  Mod   
  Sole Source - Approval Date: \_\_\_\_\_

Number of years DPH has been doing business with this organization: 8 Years

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(new)	07/01/20-06/30/23	
<b>Funding Sources:</b>			
SDDT – Special Revenue (7/1/20 – 6/30/21)	\$0	\$339,318	\$339,318
SDDT – Special Revenue (7/1/21 – 6/30/22)	\$0	\$349,597	\$349,597
SDDT – Special Revenue (7/1/22 – 6/30/23)	\$0	\$349,899	\$349,899
TOTAL DPH REVENUES	\$0	\$1,038,814	\$1,038,814
12% Contingency Amount	\$0	\$124,658	\$124,658
CONTRACTUAL AMOUNT	\$0	\$1,163,472	\$1,163,472
 TOTAL PROGRAM		\$1,163,472	
 Contract FTE	N/A	3.2	3.2

<u>PROPOSED:</u>	<u>No. Of Clients</u>	<u>Number Of</u>	<u>Unit</u>
<u>Mode(s) of Service &amp; Unit of Service Definition</u>	<u>Duplicated</u>	<u>Units</u>	<u>Cost</u>
	<input checked="" type="checkbox"/> Unduplicated		
Planning and program development, 1 month/unit. 07/01/2020-10/30/2020		4	\$352
Develop Policy, Systems and Environmental Level Services (PSE). UOS measurement: Staff Hours. 07/01/2020-06/30/2021		3,827	\$337,029
1 UOS = 1 PSE Deliverable. 07/01/2020-06/30/2021		2	\$176
1 UOS = 1 Group of Cooking Matters series of cooking and nutrition classes. 07/01/2020-06/30/2021		20	\$1,761

**Explanation of Service:**

This is a new contract for the period of July 1, 2020 – June 30, 2023 (3 years). 18 Reasons will be responsible for providing services to address chronic disease prevention through Policy, Systems, Environment (PSE) level change projects related to sugary drink consumption and health equity through healthy food practices. The San Francisco Department of Public Health (SFDPH), Community Health Equity and Promotion Branch (CHEP) will work with 18 Reasons through community engagement. This community engagement will provide for meal preparation programs, virtual cooking techniques, and food purchasing and delivery for priority populations, specifically the Bayview area. In collaboration with the SDDT Advisory Committee, 18 Reasons will provide the community action model that engages in active policy change, system change, and physical environment change by addressing health, health equity and social determinants that impact health outcomes. Policy change that looks at organizational positions and their course of action, system changes address for how organizations can provide equity through the facilitation of organizational decisions or outcomes, and environmental change considers through observation of the physical environment social determinants that will address health, health equity and social determinants of health that impact health outcomes.

**Monitoring Report/Program Review & Follow-Up:**

The contract services will be monitored by the DPH Business Office of Contract Compliance (BOCC) and be included in the SDDT evaluation.

The SFDPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:**

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

**Listing of Board of Directors and Executive Director:**

Sarah Nelson, Executive Director	Isaac Buwembo
Patricia Farrar-Rivas	Rosabel Tao
Robert Rosner	Maggie Spicer
Jessica Meksavan	
Aaron Hardisty	
Shannon White Cogen	
Susanna Poon	
Sam Mogannam	
Calvin Tsay	

**Recommendations:**

The Department recommends approval of this contract.